Second Parent Town Hall Meeting: Fall Reopening

Francisco Ayala, Head of School
Meagan Coy, Assistant Head of School
Sarah Miller, Middle School Co-Director
Sally Zeiner, Lower School Director
Lisa VanderVeen, Director of Enrollment Management

August 19, 2020

Learn with Purpose. Lead with Character.
Agenda

- Update on Outdoor Classrooms
- Daily Schedules: In-Person, Virtual & Contingency Plans
- Introducing Our New Chefs & Lunch Program Update
- Health & Safety Updates
- Getting Ready for Our Return
- What’s Next + Q&A

Please email all questions to:
Lisa VanderVeen at lvanderveen@willowschool.org.
Planning for Every Scenario

Developing a model that allows parents to choose between in-person, full school days, a robust distance learning program*, or a mix that makes sense for your family.

Our Connected Learning Model for Fall 2020
Combine classroom and online education, allowing children to choose to attend class in-person or opt to attend online. Implement social distancing and other safety requirements in the classroom.

Robust Distance Learning
Building on and refining our distance learning program established in the spring, students will be able to learn remotely through a combination of daily synchronous instruction and asynchronous activities.

Return to Full In-Person Instruction
All students, faculty, and staff return to classrooms, updating our educational model and safety procedures with new best practices as applicable. Possible continuation of distance learning option as needed by the Willow community.

*All students will be equipped to transition to distance learning if government mandates a shutdown or during quarantine.

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Outdoor Classroom Update

Thank you to Glenn, Adam & Jay!

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
We’re Getting Ready!

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Outdoor Classroom Design

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Outdoor Learning Examples

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Daily Schedules
for every learner & every scenario

Thank you to Sally & Sarah!

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Goals of Our Schedule Planning

- Alignment of in-person and virtual learning schedules
- Ample outdoor instruction
- Time for mask breaks
- Opportunities for small group work and one-to-one time for students who are fully virtual

Schedule previews for every grade shared later this week

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Updates to Our Program

- **Imaginative inquiry**, led by Carol Fontaine in collaboration with our teachers, applies systems thinking and project-based learning (PBL) to student-driven research in new social studies explorations.

- **Combined visual arts program** that brings the skills and processes of fine arts, handcrafts, and architecture into one course that will reinforce systems thinking and PBL:
  - Small studio groups, greater variety of projects = more student choice.

- **End of the school day** moving up to 2:20pm, amount of academic instruction stays the same.

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Updates to Our Program

Not offering music this year due to safety concerns

Ms. Lefferts offering after school music tutoring, private lessons or small groups, via Zoom:
- Piano
- Recorder
- Mallet percussion
- Body percussion
- Music composition and songwriting

Contact Gina at glglefferts@gmail.com.

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Lower School Schedule Overview

**In-person Schedule**
- Long work periods in homeroom allow for student concentration and an integrated curriculum
- Recess cohorts: multiple recess times to ensure that LS students will remain with their grade only
- Lunch in the classroom

**Distance Learning Schedule**
- Age-appropriate schedules reflect the needs of early childhood, lower elementary, and upper elementary students
- Based on last year’s schedule and informed by family and faculty feedback

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
## Lower School Schedule Example

### Grade 2 Weekly Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<tbody>
<tr>
<td>8:10-8:25</td>
<td><strong>Morning Gathering</strong></td>
<td><strong>Morning Meeting</strong></td>
<td><strong>Morning Meeting</strong></td>
<td><strong>Morning Meeting</strong></td>
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<tr>
<td>8:30-9:30</td>
<td>Language Arts</td>
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<td>9:40-10:00</td>
<td>Recess</td>
<td>Recess</td>
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</tr>
<tr>
<td>10:00-10:30</td>
<td>Wellness</td>
<td>Language Arts</td>
<td>Language Arts</td>
<td>Wellness</td>
<td>Science</td>
</tr>
<tr>
<td></td>
<td>Mr. Andy</td>
<td>Login</td>
<td>Login</td>
<td>Mr. Andy</td>
<td>Ms. M</td>
</tr>
<tr>
<td>10:30-11:20</td>
<td>Language Arts</td>
<td><strong>World Language</strong></td>
<td>Social Studies</td>
<td><strong>World Language</strong></td>
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<td></td>
<td>Login</td>
<td>Señora &amp; Madame</td>
<td>Login</td>
<td>Señora &amp; Madame</td>
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</tr>
<tr>
<td>11:25-12:15</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
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<tr>
<td>12:20-1:10</td>
<td>Math</td>
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<tr>
<td>1:20-2:10</td>
<td>Choice</td>
<td>Social Studies</td>
<td><strong>Art &amp; Handcrafts</strong></td>
<td>Social Studies</td>
<td>Choice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Login</td>
<td>Ms. Fontaine &amp; Ms. Hilde</td>
<td>Login</td>
<td></td>
</tr>
<tr>
<td>2:20</td>
<td>Dismissal</td>
<td>Dismissal</td>
<td>Dismissal</td>
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<td>Dismissal</td>
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</tbody>
</table>

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
# Prepared to Pivot: LS Distance Learning

**Grade 1 Distance Learning Weekly Schedule 2020-21**

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
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<tbody>
<tr>
<td>08:00-08:10</td>
<td>Morning Gathering</td>
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<td>Morning Gathering</td>
<td>Morning Gathering</td>
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<tr>
<td>08:15-08:45</td>
<td>Class Time Ms. Zeiner</td>
<td>Class Time Ms. Zeiner</td>
<td>Class Time Ms. Zeiner</td>
<td>Class Time Ms. Zeiner</td>
<td>Class Time Ms. Zeiner</td>
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<tr>
<td>08:45-09:15</td>
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<td></td>
<td>Science Ms. M</td>
<td>Science Ms. M</td>
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</tr>
<tr>
<td>09:15-09:45</td>
<td>Small Group Meetings Group 1</td>
<td>One-to-One Meetings</td>
<td>Small Group Meetings Group 1</td>
<td>Small Group Meetings Group 1</td>
<td>Small Group Meetings Group 1</td>
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<td>09:45-10:20</td>
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<td>One-to-One Meetings</td>
<td>Small Group Meetings Group 2</td>
<td>Small Group Meetings Group 2</td>
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<tr>
<td>10:40-11:10</td>
<td>Small Group Meetings Group 3</td>
<td>Art &amp; Handcrafts Ms. Fontaine &amp; Ms. Hilde</td>
<td>Small Group Meetings Group 3</td>
<td>Small Group Meetings Group 3</td>
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</tr>
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<td>11:10-11:35</td>
<td>Small Group Meetings Group 4</td>
<td>One-to-One Meetings</td>
<td>Small Group Meetings Group 4</td>
<td>Small Group Meetings Group 4</td>
<td>Small Group Meetings Group 4</td>
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<td>11:35-12:05</td>
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<tr>
<td>12:05-12:30</td>
<td>One-to-One Meetings</td>
<td>World Language Señora &amp; Madame</td>
<td>Office Hours Ms. Zeiner</td>
<td>World Language Señora &amp; Madame</td>
<td>One-to-One Meetings</td>
</tr>
<tr>
<td>12:30-1:15</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
<td>Lunch &amp; Recess</td>
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<tr>
<td>1:25-1:55</td>
<td>Wellness Ms. Andy</td>
<td>One-to-One Meetings</td>
<td>Wellness Mr. Andy</td>
<td>One-to-One Meetings</td>
<td>Writer's Workshop Office Hours</td>
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<tr>
<td>1:55-2:25</td>
<td>Homework Help</td>
<td>Homework Help</td>
<td>Homework Help</td>
<td>Homework Help</td>
<td>Homework Help</td>
</tr>
</tbody>
</table>

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Middle School Schedule Overview

- Cohorts by grade
  - Teachers rotate through
  - Advisory by grade
- Class frequency
  - Core Subjects: 50 min periods 4x per week
  - Science: doubles 2x per week
- Time for breaks and recess
  - 10 minute breaks between classes
  - Recess 2x per day
- FLEX: student-driven time for reading, projects, journaling, sketching, HW, mindfulness
- Academic Focus: teacher driven (start 9/21)
- Committees & Electives (start 10/5)

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
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<th>Wednesday</th>
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<tr>
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<td>Advisory</td>
<td>MS Wellness</td>
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<td>8:10-8:25</td>
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<tr>
<td>8:30-9:20</td>
<td>FLEX</td>
<td>English</td>
<td>Math</td>
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<td></td>
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<td>Dr. Abate</td>
<td>Mr. Lyons</td>
<td>Dr. Abate</td>
<td>Dr. Abate</td>
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<tr>
<td>9:20-9:30</td>
<td>Break</td>
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<td>Break</td>
</tr>
<tr>
<td>9:30-10:20</td>
<td>Math</td>
<td>World Language</td>
<td>Art &amp; Handcrafts</td>
<td>World Language</td>
<td>Math</td>
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<td></td>
<td>Mr. Lyons</td>
<td>Señora &amp; Madame</td>
<td>Ms. Fontaine &amp; Ms. Mlle</td>
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<td>Mr. Lyons</td>
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<td>10:40-11:30</td>
<td>Science</td>
<td>Social Studies</td>
<td>Social Studies</td>
<td>Science</td>
<td>FLEX</td>
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<td>Ms. Smith</td>
<td>Ms. Liliana</td>
<td>Ms. Liliana</td>
<td>Ms. Smith</td>
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<td>11:30-11:40</td>
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<tr>
<td>11:40-12:30</td>
<td>Science</td>
<td>Wellness</td>
<td>FLEX</td>
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<td>Ms. Smith</td>
<td>Mr. Andy</td>
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<td>Ms. Smith</td>
<td>Ms. Liliana</td>
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<tr>
<td>12:30-1:15</td>
<td>Lunch &amp; Recess</td>
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<td>1:20-2:10</td>
<td>English</td>
<td>Math</td>
<td>Latin</td>
<td>Social Studies</td>
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<td>Dr. Abate</td>
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<tr>
<td>3:30-4:00</td>
<td>Academic Focus</td>
<td>Academic Focus</td>
<td>Electives</td>
<td>Committees</td>
<td>Friday Fun Day!</td>
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<tr>
<td>AT HOME Zoom classes</td>
<td>Login</td>
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Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Prepared to Pivot: MS Distance Learning

Grade 6 Distance Learning Schedule 2020-21

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<td>8:10-8:25</td>
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<tr>
<td>8:30-9:20</td>
<td>FLEX</td>
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<td>Mr. Lyons</td>
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<tr>
<td>9:30-10:20</td>
<td>Math</td>
<td>World Language</td>
<td>Art &amp; Handcrafts</td>
<td>World Language</td>
<td>Math</td>
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<td>Mr. Lyons</td>
<td>Señora &amp; Madame</td>
<td>Ms. Fontaine &amp; Ms.</td>
<td>Señora &amp; Madame</td>
<td>Mr. Lyons</td>
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<td>10:30-10:40</td>
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<td>10:40-11:30</td>
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<td>Social Studies</td>
<td>Social Studies</td>
<td>Science</td>
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<td>Ms. Liliana</td>
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<td>11:30-11:40</td>
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<td>11:40-12:30</td>
<td>Science</td>
<td>Wellness</td>
<td>FLEX</td>
<td>Social Studies</td>
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<td>Ms. Smith</td>
<td>Mr. Andy</td>
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<td>Ms. Liliana</td>
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<td>12:30-1:15</td>
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<td>1:20-2:10</td>
<td>English</td>
<td>Math</td>
<td>Latin</td>
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<tr>
<td>2:15-2:45</td>
<td>Academic Focus</td>
<td>Academic Focus</td>
<td>Electives</td>
<td>Committees</td>
<td>Friday Fun Day!</td>
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Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Lunch Program Updates

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Welcome to Our New Caterer!

“Brock & Company, Inc. is excited to be the new foodservice company for The Willow School, and we look forward to welcoming everyone back to school this fall!”

Chef Robert Lewis, a graduate of Johnson and Wales with over 25 years of culinary experience in a variety of cuisines, including vegan, will lead the team in the kitchen. Welcome Chef Robert!

- Works with local, organic, and environmentally motivated companies
- Adapts menus to reflect seasonal and regional availability
- Operates within the principles of Reduce, Reuse, and Recycle
- Continually educates the community on sustainability initiatives
- Committed to animal welfare, from using cage-free eggs to working with suppliers to ensure and increase ethical treatment of livestock
- Allergy-safe practices and options for those with food sensitivities

Learn more: brockco.com

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Committed to a Safe & Delicious Lunch

“While safely preparing food has always been a top priority, new enhanced protocols are now in place companywide.”

Brock has been following guidance from the CDC and local health authorities to ensure everyone’s safety and is committed to meeting the Willow’s community needs.

- Delivering lunches to classroom
- Meals pre-packaged and marked with student’s name
- Meals will be pre-ordered through a dedicated website

**Lunch Fees**

**For 5 days:** $143.21 per month, $1,423 annually  
**For 3 days:** $85.75 per month, $855.00 annually

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Health & Safety Updates

Thank you to Nurse Leeann & Our Safety Committee!

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Health Experts Consulted

- **Center for Disease Control:** *Guidelines for School Reopening*
- **New Jersey Department of Education:** *Road Back School Reopening Guidelines*
- **American Association of Pediatrics:** *Guidance for School Re-entry*
- **National Academies of Science, Engineering, and Medicine:** *Reopening K-12 Schools During COVID-19*
- **Dr. Allyson Agathis,** pediatrician, vice-chair of the Bedminster Board of Health, School Health Committee member of the New Jersey American Academy of Pediatrics
- **Dr. Michael Famulare,** Principal Research Scientist at the Institute for Disease Modeling

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
New Regional Data Available to Schools

Understanding that COVID-19 may impact certain areas of the state differently, NJDOH will be providing information on COVID-19 transmission at the regional level, characterizing risk as:

- low (green)
- moderate (yellow)
- high (orange)
- very high (red)

This information will be posted online every week on the NJDOH CDS COVID-19 website and sent out via New Jersey Local Information Network and Communications System (NJLINCS) to public health and healthcare partners.

**Regions:**

- Northwest: Morris, Passaic, Sussex, Warren
- Northeast: Bergen, Essex, Hudson
- Central West: Hunterdon, Mercer, Somerset
- Central East: Middlesex, Monmouth, Ocean, Union
- Southwest: Burlington, Camden, Gloucester, Salem
- Southeast: Atlantic, Cape May, Cumberland

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Symptom Screening for COVID

Students and employees would be considered ill and may be asked to leave campus or not come into school if they exhibit one or more of the symptoms of COVID-19 below, based on CDC guidance, that is not otherwise explained.

- A fever of 100°F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills/Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Fatigue
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Daily health screenings update

- Parents and faculty will complete a daily health questionnaire prior to coming to school, may include taking temperatures at home** TBD
- Must contact nurse if you answer “yes” to any question before coming to school

Sample screening questionnaire to be shared before the start of school.

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Managing Symptomatic Students on Campus

When a student is sick or hurt on campus:
• Teachers will bring students to new Nurse Screening area outdoors
• Nurses will quickly conduct an outdoor health screening to determine if the student is exhibiting flu-like or COVID-like symptoms
  • If not, students can be taken to the nurse’s office (injuries, etc.)

If students are exhibiting flu-like or COVID-like symptoms:
• Students be taken to designated potential-COVID nurse’s rooms in the HWNC to isolate from other students until pick-up
• Students will be required to keep their masks on in this area
• Students will need to be picked up ASAP by a parent or guardian

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Returning to School

We recommend that students identified as COVID symptomatic see their pediatrician to determine if they should be tested for COVID.

To return to campus, students will need to be symptom-free for 24 hours (without taking fever-reducing medication) and either:

- Be cleared by their physician, or
- Share negative COVID test results with the school nurses

Remember, students can participate in school remotely if they feel well enough to do so!

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Exposure Protocol

When a student is identified as symptomatic on campus:
- Only that individual student would be sent home
- Anyone, student or teacher, with extended exposure (defined as within 6 feet for 10+ mins) in the past 48 hours will be notified that they had contact with an ill individual exhibiting COVID symptoms and should watch for symptoms

If an individual tests positive for or is diagnosed with COVID, anyone who has had extended contact would be required to switch to remote learning for 14 days
- This would include students, siblings, and faculty’s children if applicable
- Somerset County Health Department would be notified of positive COVID results and they would determine contact tracing protocols

If there are positive COVID tests in more than one cohort of students at the same time, the entire school would close for 14 days of quarantine and virtual instruction.

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Updated Mask Requirements

Following the latest requirements from Governor Murphy and the New Jersey Department of Education, all students will be required to wear masks on campus except when:

- **Outdoors**, as long as social distancing is maintained
- **During lunch and snack indoors** when students are seated at desks enclosed by plastic dividers spaced six feet apart

After reviewing research and CDC guidelines, we are adjusting our plans for purchasing student masks to **two-ply 100% cotton cloth masks with ear straps**.

**Appropriate masks include:**

- 100% cotton 2-ply face masks
- 90% cotton neck gaiters
- Disposable surgical masks

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
Masks Provided By Willow

Due to the generosity of two Willow families, we will provide the following for all students:

- Pack of 5 masks and 1 gaiter provided by **Jan Seetharaman and Vaidy Subramanian**
- Child Size N95 provided by **Richard Higgs and Josie Yousef**

*Please label masks with students’ names.*
Getting Ready for Our Return

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
A New Start to School

Starting the year with a modified schedule to introduce and thoughtfully practice new procedures with students and give parents and teachers time to connect

Virtual Parent/Teacher Meet & Greets
Sept. 8 & 9, Mornings

Grades K-8 Classroom Visits & Family Social
Sept. 8 & 9, Afternoons

Welcome Back Orientation Days
Sept. 10 & 11

First Full Day of School!
Sept. 14

Please email questions to Lisa VanderVeen at lvanderveen@willowschool.org.
What’s Next

Your choice between in-person or virtual learning and full-year aftercare needs - survey to be sent tomorrow, please respond with your commitments by Monday!

• **Summer Mailings start on Friday:** back-to-school form reminders, supply lists, music tutoring details, classroom visit details and RSVP, etc.
• **Additional information to be shared the following week:** details on daily procedures and exposure protocols, updated Parent Handbook, class lists, etc.
• Weekly email updates as Task Force continues to plan
• **Community Commitments** from our Parent Task Force
  • Avoiding or quarantining for 14 days after traveling to any states on the NJ travel advisory list (i.e. beginning August 25)

Continue to update [willowschool.org/willow-together](http://willowschool.org/willow-together)
Questions?
Please email all questions to Lisa VanderVeen at lvanderveen@willowschool.org.